

 <p>S P Jain School of Global Management</p> <p>DUBAI • MUMBAI • SINGAPORE • SYDNEY</p>	<h2>Intellectual Property Policy</h2>
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1. Purpose

- a. The Intellectual Property Policy is intended to guide the academic staff and course offices to ensure adherence to the intellectual property laws (both local and global). The policy is directly relevant to the ownership, use, and commercialisation of intellectual property (IP) generated by staff, students, and affiliates of S P Jain School of Global Management (S P Jain / the School).

2. Scope

- a. This Policy applies to all staff, students, visiting academics, consultants, and collaborators engaged in teaching, research, or professional activities on behalf of S P Jain, including those working under joint ventures, funded research, or external sponsorships.

3. Policy Principles

The following policy principles shall apply:

- a. Authors will be given full credit for their work and, subject to provisions below, retain intellectual property rights;
- b. Members of staff and students can make their published work/material available voluntarily for internal use by donation to the library;

¹ Previous policy Intellectual Policy and Copyright Policy discontinued and replaced with two separate policies.

- c. Where the materials produced are the result of specific assignments by S P Jain, the institution will retain the right to determine the ownership of any copyright;
- d. S P Jain owns the copyrights to all multimedia, electronic and computer-based instructional materials produced and delivered by staff during their employment with S P Jain and as an outcome of their job. S P Jain retains the right to reproduce, update, distribute, transmit, and/or alter the course materials so produced;
- e. Students will own the intellectual property created during their studies unless their work forms part of an externally funded or collaborative project which contains specific provisions which govern IP;
- f. Acknowledgement of S P Jain should be made for all intellectual property work produced by the staff, and
- g. Staff should not include any content that constitutes libel, invasion of privacy, infringement of copyright or literary rights or otherwise violate the legal rights of any other person.

4. Guidelines for use of institutional Intellectual Property

- a. Staff and students must obtain written permission from the Registrar before using institutional IP (logos, courseware, software, or teaching materials) outside official School purposes.

5. Intellectual Property guidelines for Research and Innovation Activities

- a. All research and innovation activities undertaken by staff, students, or collaborators of S P Jain must comply with the principles of integrity, transparency, and responsible management of intellectual property as outlined in this Policy and in the *Research Framework Policy*.
- b. Where external resources or funding are involved, a formal Memorandum of Understanding (MoU) or collaboration agreement must be executed prior to commencing the project, clearly specifying each party's contributions, ownership and management of intellectual property, publication rights, and protections available should the research project become non-viable or any party elect to withdraw. All such agreements must be reviewed by the Research and Knowledge Creation Committee, ensuring consistency with institutional policies, legal obligations, and commercialisation guidelines for research outputs.

6. Policy Compliance and Breaches

- a. All members of the S P Jain community must comply with this Policy and all related institutional policies, disclose relevant intellectual property in a timely manner, obtain prior

approval for any external use of institutional IP, and maintain the confidentiality of property information.

- b. Alleged breaches will be addressed in accordance with the School’s misconduct and disciplinary procedures and may result in withdrawal of access to institutional resources, removal from projects, restitution of improperly used IP, or other disciplinary action.
- c. Any suspected breach must be reported promptly to the Registrar, the Research and Knowledge Creation Committee, or the relevant Dean or Head of Campus.

Related documents

- a. Copyright Policy
- b. Research Framework Policy
- c. Staff Code of Conduct Policy

Acknowledgements

The development of this policy and procedure has been informed by sector benchmarking, including:

- The *Intellectual Property Policy* of the **University of Sydney**, available at: <https://www.sydney.edu.au/policies/intellectual-property-policy.html>
- The *Intellectual Property Policy* of **RMIT University**, available at: <https://policies.rmit.edu.au/document/view.php?id=179>
- The *Research and Commercialisation Policy* of **Monash University**, available at: https://www.monash.edu/_data/assets/pdf_file/0011/211367/research-commercialisation-policy.pdf
- The *Student Intellectual Property Procedure* of **Deakin University**, available at: <https://policy.deakin.edu.au/document/view-current.php?id=76>
- The *Intellectual Property Policy* of the **University of Melbourne**, available at: <https://policy.unimelb.edu.au/MPF1340>

Policy History and Updates Approved by the BOD

Version	Date Executed	Revisions	Approval
1	14 April 2026	New Policy	Board of Directors